

Please note that this form is not to be used for amending existing payments -  
Use a Standing Order Amendment Form (NW B1665)

Please complete this form in **BLOCK CAPITALS**

To _____	Bank _____	Sort Code _____							
(Full address)									

### A. Customer's Details

Account Name _____	Account Number _____
Tel No. Work _____	Tel No. Home _____

Please set up the following Standing Order and debit my/our account accordingly

### B Person / Organisation you wish to pay

Name of Person / Organisation GREAT BRIDGEFORD VILLAGE HALL COMMITTEE													
Bank and Branch Name NATWEST, STAFFORD													
Account Number								Sort Code	1	0	8	3	2
Reference to be quoted (if any) _____													

### C. About the Payment

Amount Details (If the amount of the periodic payments vary they should be incorporated in a schedule overleaf)

Amount of first payment (if different) £ / _____	Amount of normal payment £10.00
Amount of normal payment in words TEN POUNDS	
Amount of final payment (if different) £ / _____	

**When Paid** (Please note: Payment to an account held at Nat West will normally be received by the beneficiary on the nominated payment date. Payment to an account held at a different bank will be received by the beneficiary 3 working days after your nominated payment date).

Day or Date of payments (e.g. Friday, 1st, 30th May)	Frequency YEARLY (e.g. weekly, monthly, yearly)
Commencing Now / ___/___/___/ (delete as appropriate)	
Total number of payments _____	or Expiry date ___/___/___
or Until Further notice _____	
Special Instructions	

### D. Confirmation

I/We acknowledge the bank will not undertake to:  
 (ii) Make any reference to Value Added Tax, or other indeterminate element  
 (iii) Advise payers address to beneficiary  
 (iv) Advise beneficiary of inability to pay  
 (v) Request beneficiary's banker to advise beneficiary of receipt

<b>Bank Use Only</b>
Keyed by <span style="border: 1px solid black; display: inline-block; width: 80px; height: 20px; vertical-align: middle;"></span> (initials)
Date _____

Customer(s) Signature(s) \_\_\_\_\_

Date \_\_\_\_\_

Served by \_\_\_\_\_ at \_\_\_\_\_ Branch  
 ITS No \_\_\_\_\_ External No \_\_\_\_\_