



# SEIGHFORD PARISH COUNCIL

## To the members of Seighford Parish Council:

You are hereby summoned to attend the Meeting of the Parish Council to be held via a Zoom Online Meeting on Monday 16<sup>th</sup> November 2020 starting at 7.30pm

Join Zoom Meeting **EITHER** using

link: <https://us02web.zoom.us/j/81330500149?pwd=ZGVvQ3QvcGhqcFh5SWIMY0x5ZE9qZz09>

**OR** in ZOOM app using

Meeting ID: 813 3050 0149

Password: **606881**

If you have problems accessing the meeting, please contact the Clerk by telephone 01785 242675 or by email: [seighfordparish@yahoo.co.uk](mailto:seighfordparish@yahoo.co.uk)

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The public and the press are cordially invited to be present but may be excluded from any item the council decides should be treated as confidential.

Issued: 9<sup>th</sup> November 2020

Signed: *Teresa MM* Teresa Merchant – Murphy, Clerk and Responsible Finance Officer

Tel: 01785 242675: E-mail: [seighfordparish@yahoo.co.uk](mailto:seighfordparish@yahoo.co.uk)

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## AGENDA

1	<b>To receive apologies and accept and record any reasons for absences</b>
2	<b>Declaration of interests</b> (a) To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGFA 1992 (b) To note the receipt of any written requests for dispensation.
3	<b>Public Open Forum</b> Maximum time available 10 minutes enabling residents to ask questions or raise issues of concern with each participant limited to three minutes.
4	<b>Updates from Borough/ County Councillors</b>
5	<b>Meetings of the Parish Council</b> (a) To receive and confirm the minutes of the meeting held on 21 <sup>st</sup> September 2020 (b) Matters arising from the minutes not otherwise covered by this agenda.
6	<b>Planning matters:</b> The following applications have been received since the last meeting: (a) Reference 20/32806/FUL – White Hart Farm, Eccleshall Road, Great Bridgeford - to demolish existing building and rebuild after damage caused by recent gales (b) Reference 20/33043/FUL– Airfield Poultry Unit, Clanford Road, Seighford – to extend the hard standing apron for approved poultry unit to enable easier vehicular turning without going over grass (c) Reference 20/32907/FUL– Land at Blackhole Lane, Derrington – to build 3 stables with tackroom, haystore and implement shed (d) Reference 20/33150/HOU – Sandford House, Eccleshall Road, Great Bridgeford – to build a single storey side/rear extension with internal and external modifications.

7	<p><b>Car parking in Church Lane and Meadow Lane, Derrington</b></p> <p>(a) To discuss options and progress to date.</p>
8	<p><b>Chairman's report</b></p> <p>(a) To report on the damage to the speed device opposite the Blacksmith's Cottage, Eccleshall Road, Great Bridgeford and the receipt of new batteries</p> <p>(b) To request another to volunteer to take over the speed sign duty from January 2021</p> <p>(c) To provide an update reference The Green, Seighford and the S. 106 Agreement</p> <p>(d) To report progress on the 3 grant applications for the GB Playing Field Project</p> <p>(e) To update the Council on the playing field inspection sheets and roster</p> <p>(f) To report on the progress of the proposed Derrington Councillor letter drop</p> <p>(g) To report action taken by the County Council with regard to the state of the junction at Main Road, Seighford and the Clanford Road</p> <p>(h) To report on the Council's response to the Planning White Paper and the CPRE's Planning for the Future consultations.</p>
9	<p><b>Clerks Report</b></p> <p>(a) To feedback from the SLCC virtual National Conference</p> <p>(b) To report on progress with the new SPC website</p> <p>(c) To report on the additions to the GB website in the interim</p> <p>(d) To confirm that Parish Online have been contacted again with regard to the free 90 day package offered to SPC.</p>
10	<p><b>Parish Councillors Report:</b> Councillors to report on issues affecting their wards.</p> <p>(a) Cllr Hodgkins to provide update on Seighford Hall.</p>
11	<p><b>National Lockdown</b></p> <p>(a) To discuss any actions needing to be taken to assist our communities.</p>
12	<p><b>Clerk's Report</b></p> <p>(a) To receive an update on expenditure against the budget for 2020/21</p> <p>(b) To approve accounts for payment</p> <p>(c) To approve Bank reconciliation.</p>
13	<p><b>Budget Projects for 2021/22</b></p> <p>To propose and discuss budget projects and their priority for funding.</p>
14	<p><b>Councillor and Clerk Training Schemes</b></p> <p>(a) To approve training for Cllrs Price and Busby when places are available on the SPCA Planning training at a cost of £30 each</p> <p>(b) To approve the Clerk's Budgets and Precepts and Surviving the Year End Audit courses at a cost of £25 each</p> <p>(c) To approve the virtual attendance of the Clerk at the SLCC Annual National Conference at a cost of £25 plus VAT.</p>
15	<p><b>Staffing Matters (members of public to be excluded whilst confidential information is discussed):</b></p> <p>(a) To discuss terms and conditions of employment.</p>
16	<p><b>Next meeting:</b> To agree items for the next meeting and the date of the next meeting:</p> <p>(a) Level of precept for discussion</p> <p>(b) Draft budget 2021/22</p> <p>(c) Next meeting Monday 18<sup>th</sup> January 2021 at 7.30pm.</p>
17	<p><b>Meeting Close</b></p>