

SEIGHFORD PARISH COUNCIL

To the members of Seighford Parish Council:

You are hereby summoned to attend the Meeting of the Parish Council to be held via a Zoom Online Meeting on Monday 27th July 2020 starting at 7.30pm

Join Zoom Meeting **EITHER** using link:

<https://us02web.zoom.us/j/81836024951?pwd=NIE0WG05emZHM2Z2VkpsbjRjUCtTQT09>

OR in ZOOM app using
Meeting ID: 818 3602 4951
Password: 811088

If you have problems accessing the meeting, please contact the Clerk by telephone 01785 242675 or by email: seighfordparish@yahoo.co.uk

The public and the press are cordially invited to be present but may be excluded from any item the council decides should be treated as confidential.

Issued: 21st July 2020

Signed: *Teresa MM* Teresa Merchant – Murphy, Clerk and Responsible Finance Officer
Tel: 01785 242675: E-mail: seighfordparish@yahoo.co.uk

AGENDA

1	To receive apologies and accept and record any reasons for absences
2	Declaration of interests (a) To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGFA 1992. (b) To note the receipt of any written requests for dispensation.
3	Public Open Forum Maximum time available 10 minutes enabling residents to ask questions or raise issues of concern with each participant limited to three minutes.
4	Updates from Borough/ County Councillors
5	Meetings of the Parish Council (a) To receive and confirm the minutes of the meeting held on 25 th May 2020 (b) Matters arising from the minutes not otherwise covered by this agenda (c) To receive and confirm the minutes of the meeting held on 15 th June 2020 (d) Matters arising from the minutes not otherwise covered by this agenda (e) To receive and confirm the minutes of the meeting held on 13 th July 2020 (f) Matters arising from the minutes not otherwise covered by this agenda
6	Planning matters: To discuss and respond to the following applications: 20/32222/FUL - Land west of Stallbrook Hall, Derrington – applicants' agents' emails of 2 nd and 9 th July 2020 20/32535/HAZ – Ladfordfields Industrial Estate, Great Bridgeford – modification of the conditions attached to a hazardous substance consent
7	Car parking in Church Lane and Meadow Lane, Derrington

	Councillor J Busby to report on a meeting held on 4 th June 2020.
8	<p>Chairman's Report</p> <ul style="list-style-type: none"> (a) Great Bridgeford Playing Field Equipment update (b) The Green, Seighford and the S.106 Agreement (c) To consider the playground reports for 11th June 2020 and to appoint contractors to deal with any maintenance issues (d) To report on the playing field inspection rota (e) To report on the fallen trees near the Sewage Works, Derrington (f) To report on the reopening of the play equipment on 4th July 2020 (g) To report on progress made with the setting up of a new website (h) To approve subscribing to Parish Online - a self service mapping portal set up for parish councils. Cost is £108 per annum less a discount of 20% to members of SPCA plus a 90 days free trial
9	<p>Clerks Report</p> <ul style="list-style-type: none"> (a) Laminated signs for dog waste bins (b) Arrangements for hedge cutting for this year (c) The GDPR review carried out by the Clerk (d) Play Inspections for 20/21 minute 19/11/11a to be amended to read 4 inspections instead of 3
10	Parish Councillors Report: Councillors to report on issues affecting their wards
11	<p>Resignation of Councillor Charlotte Darvill</p> <ul style="list-style-type: none"> (a) To appoint a representative to Derrington Village Hall Committee (b) To discuss ways of attracting candidates for cooption to fill the two vacancies in Derrington Ward
12	<p>Parish Finances</p> <ul style="list-style-type: none"> (a) To receive an update on expenditure against the budget for 2020/21. (b) To approve accounts for payment. (c) To approve Bank reconciliation (d) To appoint an Internal Auditor for 2020/21 (e) To approve a replacement cheque for cheque No. 001490 payable to SPCA for £354.00 which has gone missing
13	<p>Clerk Training Courses</p> <p>To approve attendance at the Clerks 1-1 Induction a two hour course £40 and Creating accessible documents 11th August £40 and Understanding website accessibility on 20th & 25th August £75 for the two sessions</p>
14	<p>Councillor Training Scheme</p> <p>To approve training booked since last meeting: Councillors Price and Turnbull to attend SPCA's course on 22nd July on Councillor Fundamentals at cost of £25 each.</p>
15	Next meeting: To agree the date of the next meeting in the light of the Covid-19 pandemic
16	Meeting Close