



SEIGHFORD PARISH COUNCIL

Draft MINUTES OF A COUNCIL MEETING HELD ON 17 SEPTEMBER 2018 AT DERRINGTON VILLAGE HALL

Present: Cllr David Price (Chair) Cllr Peter Eveson
 Cllr Bill Brown Cllr Jean Wetton
 Cllr Alison Vaughan Cllr John Busby
 In attendance: Cllr Mark Winnington Staffordshire County Council
 Stacey Worden Clerk
 + 10 members of the public

Minute	Actions
<p>18/4/01: TO RECEIVE APOLOGIES, RECORD ABSENCES Apologies were received and accepted from Cllr Michael Eld, Cllr Jeremy Pert and Cllr Ray Sutherland.</p>	
<p>18/4/02: DECLARATIONS OF INTERESTS The Chairman requested those present to declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under section 106 of the Local Government Act 1992.</p> <p>No interests were declared. No written requests for dispensations had been received</p>	
<p>18/4/03: PUBLIC OPEN FORUM A resident spoke about their concerns regarding planning application 18/28952/COU by Staffordshire County Council for a Change of Use from Agricultural to Class B8 (Storage and Distribution) at Glen Farm, Aston Hill, Aston-by-Doxey. The resident noted a lack of opportunity for consultation on the application and concerns were related to the safety aspect of HGV's accessing the site along local access roads. The narrow roads are used by cyclists, pedestrians and horses, and a lack of pavements and blind bends create an increased safety hazard if HGV traffic is increased as a result. It was also noted that vehicles often travel at excessive speeds in the area and there is inadequate signage to warn of the dangers. The resident also raised concerns about an overflowing gully on the opposite side of the road to Glen Farm, which caused black ice last winter. Cllr. Mark Winnington proposed a meeting with residents and the agent to discuss concerns, date and venue to be arranged.</p>	
<p>18/4/04: UPDATE FROM COUNTY COUNCILLORS Cllr Winnington noted the ongoing issues with regards to gully emptying and advised work had commenced on the backlog. The County Council has announced a new budget which details an additional £35 million of savings in order to avoid a deficit. Service cuts will include the school crossing patrols, a reduction in weed killing to an annual service, and a reduction in urban grass cutting. He noted that support from Parish Councils to backfill the gaps would be welcome.</p> <p>It was RESOLVED: the update be received</p>	

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<p>18/4/05: MEETING OF THE PARISH COUNCIL HELD ON 16 JULY 2018</p> <p>(a) <u>Minutes</u> Councillors considered the draft minutes of the annual meeting of the Council held on 16 July 2018 for approval as a correct record.</p> <p>A proposal by Cllr Brown which was seconded by Cllr Eveson was followed by a vote by a show of hands: It was unanimously RESOLVED: the minutes of the Council Meeting on 16 July 2018 be accepted as a true record and signed by the Chairman.</p> <p>(b) <u>Matters Arising</u> <u>Minute 18/3/10 – Fallen Fingerpost</u> Cllr. Vaughan had reported the fingerpost to Highways but as it was not causing any danger it would not be rectified at this time.</p> <p><u>Minute 18/3/10 – Hedge obstructing lane at Red Lion Cottage</u> Cllr. Vaughan reported speaking to the brother of the resident concerned and there has been some progress with cutting of the hedge in the area and nothing protrudes onto the highway.</p>																
<p>18/4/06: PARISH FINANCES</p> <p>(a) <u>Update on expenditure against budget for 2018/19</u> A report detailing expenditure to date and the bank reconciliation was circulated to all members for consideration. It was noted there was an unallocated reserves balance of £4,806. This would be needed toward legal expenses incurred in connection with the enforcement and planning appeals relating to the land adjoining Church View House, Seighford.</p> <p>b) <u>Accounts for Payment</u> The following accounts were presented for payment:</p> <table border="1" data-bbox="269 1150 1198 1276"> <thead> <tr> <th>Payee</th> <th>Reason for Payment</th> <th>Net</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>JRB Enterprises</td> <td>Dog Waste Bags</td> <td>235.95</td> <td>47.19</td> <td>283.14</td> </tr> <tr> <td>Stafford Borough Council</td> <td>Civic Amenity Visits</td> <td>475.00</td> <td>95.00</td> <td>570.00</td> </tr> </tbody> </table> <p>A proposal by Cllr. Vaughan was seconded by Cllr. Eveson and followed by a show of hands: It was RESOLVED: (a) Payment of the accounts be approved, and the cheques signed. (b) The bank reconciliation at 24 August 2018 be received and accepted.</p> <p>c) <u>Locum Cover for the Clerk.</u> Due to the unforeseen absence of Mr. Charleton, the Chair advised that Mrs. Worden had taken on Locum Clerk responsibilities and associated duties for the Parish Council for this evening. From Monday 25th September, Mrs. Lisa Horritt has advised she is available to act as Locum Clerk for a period of up to 4 months (24th January 2019).</p> <p>Following a proposal by Cllr. Vaughan which was seconded by Cllr Wetton, It was RESOLVED: (a) Mrs. Worden was appointed Locum Clerk to discharge the duties relating to this meeting</p>	Payee	Reason for Payment	Net	VAT	Total	JRB Enterprises	Dog Waste Bags	235.95	47.19	283.14	Stafford Borough Council	Civic Amenity Visits	475.00	95.00	570.00	
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<p>(b) Mrs. Lisa Horritt would be appointed Locum Clerk from Monday 25th September for a period of up to 24th January 2019 at the latest.</p> <p>Both Clerks were thanked for their support.</p>	
<p>18/4/07: CHAIRMAN'S REPORT</p> <p>(a) <u>Speed Mitigation scheme in Great Bridgeford</u> The Chairman gave a further update on progress with plans to implement a Speed Mitigation scheme in Great Bridgeford. The County Council had issued Section 50 private licences for the installation of three ground screws within the highway verge;</p> <ul style="list-style-type: none"> • County Highways have now cut back the trees on the verges of the Newport Road near the junction with Jasmine Road to ensure visibility of the speed sign in that location; • The owner of Wayside on the Eccleshall Road is in favour of the location of a speed sign in the highway verge in front of the property. • The three ground screws were installed on the 28th July, two on the Eccleshall Road and one on the Newport Road. • Cllr. Pert has authorised a £1000 Community Grant towards the project, and thanks were noted by the Parish Council for his support. • The signs and batteries had now been delivered, and Councillors will move forward with the erection of the signs. <p>(b) <u>Traffic in Derrington</u> A resident had written to a number of commercial companies, the Parish Council and the County Council regarding excessive heavy, fast moving traffic along Billington Lane. The Chairman reported that the resident had received a response from Breedon Quarries, who plan to instruct their drivers to stop using the local roads and use the main A518. New maps will be issued to drivers and any issues of non-compliance can be reported to them for action.</p> <p>(c) <u>Community Council</u> The Chairman attended the last meeting of the Community Council, which was also attended by the Mayor of Stafford. All of the key activities run by the Council were to be handled by other agencies.</p> <p>(d) <u>The Benefice of Chebsey with Norton Bridge</u> The Chairman reported that the new editor of the Parish Magazine is Kate Ashley, and there will be a page available for reporting Parish Council news.</p> <p>(e) <u>Church View House, Seighford</u> The Chairman reported there had been no further information provided regarding an appeal date. It has been advised that the planning inspectorate has a 21week backlog. Once the appeal is allocated to an inspector, the process of appeal will be advised and the Parish Council will have six weeks in which to submit a response.</p> <p>(f) <u>Local Elections 2019</u> It was noted that a significant number of Councillors are not expected to</p>	

Minute	Actions
<p>stand for re-election next May, which raises concerns regarding a loss of experience within the Council. The Clerk advised the SPCA will be issuing documents in October in order to outline the role of a Parish Councillor, which are aimed to support recruitment to the role.</p> <p>The Chairman advised that it is within the power of the Parish Council to grant freedom of the Parish to individuals and whether this could be considered for long serving members of the Parish Council who were planning to stand down.</p> <p>A proposal by Cllr. Eveson was seconded by Cllr. Busby and followed by a show of hands: It was RESOLVED to add as an agenda item the proposal to award freedom of the Parish to long serving council members.</p>	Clerk
<p>18/4/08: PLANNING MATTERS Councillors considered the following planning applications:</p> <p>(a) <u>18/29001/REM at Land at former Derrington Garage, Long Lane, Derrington</u> The Parish Council has already responded with no objections to this planning application.</p> <p>(b) <u>18/28952/COU at Glen Farm, Aston Hill, Aston-by-Doxey</u> The Parish Council has already responded to object to this application.</p> <p>(c) <u>18/28757/HOU at 8 Whitgreave Lane, Great Bridgeford</u> The application is a minor amendment to a previous application, and as it is an improvement, the Parish Council continue to have no objection to the application. Following a proposal by Cllr Brown which was seconded by Cllr Eveson: It was RESOLVED: The Borough Council be advised that the Parish Council has no objections to this application.</p>	Clerk
<p>18/4/09: GRANT REQUESTS (a) <u>from St Matthew's Church Derrington towards refurbishment projects</u> (b) <u>from Derrington Village Hall towards air-conditioning in the Hall</u></p> <p>As the application documents had not been received for the either request, consideration of the requests would be deferred to the November meeting.</p>	
<p>18/4/10: PARISH COUNCILLORS REPORT</p> <ul style="list-style-type: none"> • Cllr. Busby advised the Community Speedwatch team have been out weekly in Derrington, and noted an increase in traffic since the closure of Long Lane. There will be two sessions on the 19th September, in support of the Project Edward campaign 'European Day Without A Road Death'. • Cllr. Eveson reported that the bus shelter on the bridge had moved, possibly due to impact from overhanging farm implements on vehicles. Councillors Price and Eveson would look to move back into place. • Cllr. Eveson noted some underlay had been dumped at the start of 	Cllrs. Price and Eveson. Cllr. Brown

Minute	Actions
Clanford Road. Cllr. Brown agreed to report it to the County Council.	
<p>18/4/11: DATA PROTECTION</p> <p>The Parish Council is yet to receive feedback from Mr. Charleton's discussion with the County Council.</p> <p>With regards to the implementation of the necessary policies and procedures, the Clerk advised that a suite of GDPR draft policies were available from the Society of Local Council Clerks and have proven a set of straightforward documents that can be easily amended to reflect the needs of the Parish Council. It was noted that there is no longer any need for a Data Protection Officer, this is now an optional function for Parish Councils.</p> <p>It was RESOLVED:</p> <p>(a) An item would be added to the Agenda for November to discuss and approve relevant GDPR policies</p> <p>(b) The Clerk would review and produce relevant policies for circulation prior to discussion at the November meeting</p>	Clerk
<p>18/4/12: HIGHWAYS, FOOTPATHS and PLAYING FIELDS</p> <p>(a) <u>Playing fields inspection 2018</u> The reporting of the playing fields inspection would be deferred until the November meeting. It had been agreed previously that there will be quarterly inspections.</p> <p>(b) <u>Hedge-cutting for 2018 and 2019</u> Two quotes have been obtained for hedge-cutting for 2018. £1000 was quoted by Streetscene, and £200 from Mr. Dan Ingham. A proposal by Cllr. Eveson was seconded by Cllr. Brown and followed by a show of hands: It was RESOLVED to accept the quotation for hedge-cutting from Mr. Ingham.</p> <p>(c) <u>Great Bridgeford Playing Field Repairs</u> A hole has been cut in the wire netting next to the right hand gate on the Eccleshall Road, to act as a short cut. A quote has been provided for £257 plus VAT to repair the fencing. The Chairman and Cllr. Brown have agreed to facilitate the repair themselves, to avoid the excessive repair costs.</p> <p>With regards to the planned improvements to the play equipment on the playing fields, Cllrs. Brown and the Chairman met with a representative from Komplan to discuss the project. The Chairman has looked into sources of further funding, including the Tesco Bags of Help initiative. In order to progress the project, The Chairman will approach the parents of local residents in order to obtain feedback on preferred options by talking to parents at Great Bridgeford Toddler Group, and also speaking to parents at school bus drop off times.</p> <p>It was also suggested that National Lottery funding could be applied for.</p> <p><u>Noticeboard in Derrington</u> Mrs G Cox offered on behalf of her husband to paint the noticeboard, which was accepted with thanks.</p>	Clerk to confirm acceptance with Mr. Ingham.

Minute	Actions
18/4/13: NEXT MEETING The Chairman asked Councillors to provide any items for the agenda for the next meeting be held on 18 November 2018 at Great Bridgeford Village Hall	

As there was no further business, the Chair declared the meeting closed at 9.00pm